MedGlobal Tender Invitation & Tender Response
MedGlobal, Sudan Office

Cover Letter must be sent to bids.sd@medglobal.org and clearly indicate 43/SD-KRT/11/13/2026 Technical Offer in the subject line.

Date :18.11.2026

Dear Madam / Sir,

Description: MedGlobal is an international medical non-profit organization providing health services to people in need, including refugees and displaced persons, in disaster and underserved regions. The organization is composed of medical and public health volunteers of diverse backgrounds. MedGlobal offers assistance to people based on need, irrespective of race, religion, gender or political affiliation.

MedGlobal (MG) invites your submission of a financial and technical bid in order to provide goods/services in accordance with the conditions detailed in the attached documents. MedGlobal seeks a supplier for **Medical Equipment's for** Al Ban Jadeed Hospital

The Invitation to Tender (ITT) details are as follows:

Subject of Tender:
ITT Period: 18 November 2026 to 09 December 2026
ITT Closure Date and Time: 09 December 2026 ,11:59 PM Sudan time
Minimum Validity Period of ITT: 90 days

This Invitation to Tender (ITT) document contains the following:

- ☑ **This Cover Letter**
- ☑ **Annex A MG Bid Form – Invitation to Tender and Technical Annex No. 43/SD-KRT/11/13/2026**
- ☑ **Annex B Financial Annex NO. 43/SD-KRT/11/13/2026**
- ☑ **Annex C Tender and Contract Award Acknowledge Certificate**
- ☑ **Annex D Conditions of Tendering**
- ☑ **Annex E General Terms & Conditions of Contract (which will be signed by the successful Bidder based on assigned criteria)**

The following documents must be submitted by email (secure email) to **bids.sd@medglobal.org** for your Bid to be accepted and considered by the Tender Committee:

1. The attached MG Tender Form (Annex A) must be completed and submitted along with related user manuals/catalogs and clear photos for all requested equipment **(Technical Offer).**
2. Items descriptions (item name, model, company name, year and country of manufacturing, technical specifications) **(Technical Offer).**
3. The attached Tender and Contract Award Acknowledgement Certificate (Annex C) must completed and duly signed by an authorized company representative and submitted in accordance with Annex D and Annex E **(Technical Offer).**
4. Copies of official company/organization registration, tax documents, essential certificates, and personal ID **(Technical Offer).**
5. Additional documents to submit with a tender package as deemed necessary.
6. All documents submitted must be stamped on each page (**Technical Offer).**
7. Cover Letter, Annex A (with the BOQ), Annex C, Annex D, and Annex E and company registration and VAT certificate must be sent to **bids.sd@medglobal.org** and clearly indicate **43/SD-KRT/11/13/2026 Technical Offer** in the subject line of the email.
8. The attached Annex B / Financial Annex (with BOQ) must be completed and submitted to **bids.sd@medglobal.org** and clearly indicate **43/SD-KRT/11/13/2026 Financial Offer** in the subject line of the email.

If ITT specifications require further clarification, they may be sought up to three (3) days before the submission date **Dec.06.2026 at 11:59 PM Sudan time** by email to **procurement.sd@medglobal.org** When requesting clarifications, no reference to prices shall be made. MedGlobal is not bound or obliged to respond to queries made after the above date.

Full bid submissions must be received at the email address bids.sd@medglobal.org no later than Dec.09.2026 at 11:59 PM Sudan time . Failure to meet the closing date/time may result in the tender being void. Returned bids must remain valid for consideration for a period of not less than **90 days** from the closing date.

Rejection criteria:

- **The company participating in the tender must sign and stamp each page before submitting the files. if not will be rejected.**
- **If the financial and technical offers are merged and sent through one email, the offer will be rejected.**

- **Each company is allowed to submit only one offer. Additionally, if it is found that two companies owned by the same individual submit separate offers, both offers will be rejected.**

- **The bidder shall not use an external link to submit the offers, such as an online drive; all tender documents shall be attached by your sending email, if not will be rejected.**

The bids must be for the exact items as described. No substitutes of the items themselves will be accepted; however, alternative models are acceptable if matching the requested specifications.

A certificate of origin (CO) is required (it's mandatory for the export work) for equipment awarded. The bids must include the bidder's acknowledgment that the CO is available and will be provided at the time of shipment.

If chosen, supplier(s) must provide a sample of the equipment, or MG staff will conduct a site visit to the supplier office to make a physical check. The item must be the same as the final equipment delivered after purchase. This includes the manufacturer name, country of origin, type, and name of equipment.

MedGlobal reserves the right to split, accept, or reject any or all the offers without assigning any reason whatsoever and is not bound to accept the lowest bid.

By signing and stamping the ITT all possible claims that may arise during the signing the contract will not be legal even though it is clearly mentioned inside the **Country and according to the law Regarding Tenders and Auction**.

Finally, in case of selection, the bidder's invoice should include:

1. Item description and quantities as per the Contract/Purchase Agreement.
2. Item batch number, manufacturing, and warranty duration of each item.

All clarifications and questions should be addressed to: **procurement.sd@medglobal.org**
Yours sincerely,
MedGlobal Tender Committee

Submitted by:
Company Name

Company Stamp